# Yardi® Procure to Pay

## PROCURE TO PAY SERVICES

# Centralize contracts & automate approvals and renewals

Store service contract details, documents and vendor information in a central location to streamline compliance and control costs. Gain full access to related transactions including contract history.

### MANAGE CONTRACTS

Ensure accurate contracts that minimize costly mistakes and keep them with related documents for transparency and easy access.

### AUTOMATE APPROVALS

Increase efficiency with end-to-end workflows including contract approvals, billing schedules, vendor communication and renewals.

### CONTROL TRANSACTIONS

Monitor budgets, amendments and spend exceptions and ensure regulatory and invoice compliance.

# FEATURES

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### CONTRACT WORKFLOWS

Save time and reduce manual effort by automating contract lifecycles in a single system of record. Use contract templates and workflows that encompass drafting to signing and storing documents. Get alerts and reminders to ensure timely action for renewals and renegotiations.

### DOCUMENT MANAGEMENT

Link and store contracts and associated documents in a central location with detailed audit histories that eliminate the need to search through email chains or physical filing cabinets.

### ENHANCED COMPLIANCE

Streamline contract management and automate compliance including adherence to regulatory and invoice requirements to reduce costs and mitigate risk.

### IMPROVED INSIGHT

Gain enhanced visibility into all phases of the contract lifecycle and ensure better tracking and management from origination to fulfillment.

Centralize procurement and service contract management with the Yardi Procure to Pay Suite for an end-to-end solution. Gain efficiency with streamlined workflows, real-time visibility into budgets and cash flow and ensure business continuity with automated payment processing.

**yardi.com/procuretopay** | sales@yardi.com or (800) 866-1144

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